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COMDTINST 7310.1P

11 FEB 2015

#### **COMMANDANT INSTRUCTION 7310.1P**

Subj: COAST GUARD REIMBURSABLE STANDARD RATES

Ref: (a) Statement of Federal Financial Accounting Standards Number 4

- (b) Office of Management and Budget Circular Number A-25
- (c) Economy Act of 1932 (Public Law 73-2)
- 1. <u>PURPOSE</u>. This Instruction establishes the standard rates to be used in computing reimbursable charges in accordance with References (a) and (b).
- 2. <u>ACTION</u>. All Coast Guard unit commanders, commanding officers, officers-in-charge, deputy/assistant commandants, and chiefs of headquarters staff elements shall comply with the provisions of this Instruction. Internet release is authorized.
- 3. <u>DIRECTIVES AFFECTED</u>. Coast Guard Reimbursable Standard Rates, COMDTINST 7310.10 is cancelled.

## 4. DISCUSSION.

- a. The Coast Guard enters into reimbursable agreements with other government agencies in accordance with Reference (c). The cost of the service provided must be recovered. The Coast Guard also has specific authority for reimbursement of certain services provided to the private sector. The enclosed rates represent the full cost to the Coast Guard for use of its resources.
- b. An overview of the methodology used to calculate these standard rates can be found on CG Portal: <a href="https://cglink.uscg.mil/de1dc3">https://cglink.uscg.mil/de1dc3</a>.
- 5. <u>MAJOR CHANGES</u>. Major changes to this Instruction include the addition of: updated order of required and suggested paragraphs; Postal information; and a mandatory distribution paragraph.

|   | DIST | RIBL | IOITL | ۷ – S | DL N | o. 16 | 5 |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
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NON-STANDARD DISTRIBUTION:

## 6. ENVIRONMENTAL ASPECT AND IMPACT CONSIDERATIONS.

- a. The development of this Instruction and the general policies contained within it have been thoroughly reviewed by the originating office in conjunction with the Office of Environmental Management, and are categorically excluded (CE) under current USCG CE # 33 from further environmental analysis, in accordance with Section 2.B.2. and Figure 2-1 of the National Environmental Policy Act Implementing Procedures and Policy for Considering Environmental Impacts, COMDTINST M16475.1 (series).
- b. This Instruction will not have any of the following: significant cumulative impacts on the human environment; substantial controversy or substantial change to existing environmental conditions; or inconsistencies with any Federal, State, or local laws or administrative determinations relating to the environment. All future specific actions resulting from the general policies in this Instruction must be individually evaluated for compliance with the National Environmental Policy Act (NEPA), Council on Environmental Policy NEPA regulations at 40 CFR Parts 1500-1508, DHS and Coast Guard NEPA policy, and compliance with all other environmental mandates.
- 7. <u>DISTRIBUTION</u>. No paper distribution will be made of this Instruction. An electronic version will be located on the following website. Internet: <a href="http://www.uscg.mil/directives/">http://www.uscg.mil/directives/</a>, and CGPortal: <a href="https://cgportal2.uscg.mil/library/directives/SitePages/Home.aspx">https://cgportal2.uscg.mil/library/directives/SitePages/Home.aspx</a>
- 8. <u>RECORDS MANAGEMENT CONSIDERATIONS</u>. This Instruction has been evaluated for potential records management impacts. The development of this Instruction has been thoroughly reviewed during the directives clearance process, and it has been determined there are no further records scheduling requirements, in accordance with Federal Records Act, 44 U.S.C. 3101 et seq., National Archives and Records Administration (NARA) requirements, and the Information and Life Cycle Management Manual, COMDTINST M5212.12 (series). This policy does not have any significant or substantial change to existing records management requirements.

## 9. POLICY.

- a. The enclosed rates are effective as of the date of this Instruction (indicated above) until the next revision is completed based on updated financial information.
- b. Use the "Outside Government" rate for services provided to customers outside the Federal government on or after this date. Use the "Inside Government" rate for intra-governmental services provided on or after this date.
- c. The Coast Guard currently has a negotiated rate for certain government users of the polar icebreakers. Contact Commandant (CG-WWM) for further guidance.
- d. The "direct" portion of the standard rates includes both fixed and variable components. Therefore, these rates should not be used to calculate reimbursement for FEMA and foreseeable costs related to contracting actions, cost justification for use of military aircraft or incremental operations costs. Rates for these purposes shall be promulgated separately.
- e. Reimbursable rates for services provided which are not covered by this Instruction must be developed in consultation with Commandant (CG-832).

- f. These rates, where appropriate, should be supplemented with out-of-pocket costs such as:
  - (1) Extra maintenance required due to extraordinary facility use or abuse, based on the actual costs of the additional materials and labor;
  - (2) Incidental personnel expenses such as travel and per diem; and
  - (3) The cost of any special equipment purchased solely for the purpose of providing a reimbursable service.
  - (4) Contact Commandant (CG-832) for further guidance.
- g. Update or delete any existing rates in manuals or other publications which are based on prior issues of this instruction.
- h. Other than stated above, the enclosures to this Instruction compile standard rates that are utilized throughout the Coast Guard. Enclosures (1) and (2) are designed, modeled and reconciled by Commandant (CG-832), while the other Enclosures (3) thru (9) are designed, modeled and reconciled by the program offices that specifically own the information and can properly calculate the rates. The standard rates for assets and the standard personnel costs that are shown in Enclosures (1) and (2) shall be the building blocks for all other rates calculated in the Coast Guard by the respective program offices.
- 10. FORMS /REPORTS. None.
- 11. <u>REQUEST FOR CHANGES</u>. Address questions concerning these Standard Rates or the determination of other charges to Commandant (CG-832), specifically the Costing Team.

T. A. Sokalzuk /s/ Assistant Commandant for Resources Chief Financial Officer

Encls: (1) Hourly Standard Rates for Cutters, Boats, and Aircraft

- (2) Hourly Standard Rates for Personnel
- (3) Standard Rates for Replacement or Repair to Damaged Aids to Navigation
- (4) Hourly Standard Rates for Pollution Clean-up Equipment
- (5) Standard Rates for Vehicles
- (6) Standard Rates for Outpatient Visits
- (7) Standard Rates for Canine Teams
- (8) Standard Rates for Dive Teams
- (9) Standard Rates for Mobile Command Centers (MCCs)

## HOURLY STANDARD RATES FOR CUTTERS, BOATS, AND AIRCRAFT

## General

The hourly standard rates for cutters, boats, and aircraft are divided into two categories "Inside Government" and "Outside Government." The "Inside Government" rate is for use when charging other Federal agencies within the government. The "Outside Government" rate is for use when charging all others.

<u>Inside Government</u> – The following are the components of the "Inside Government" rate in accordance with reference (a):

*Direct Costs*: Represents direct costs incurred by a particular asset class. This includes labor, employee benefits, fuel, maintenance, etc.

Support Costs: Costs allocated to a particular asset class for support received from Coast Guard support activities, including but not limited to, area commands, districts, Sectors, Sector Field Offices, Bases, etc.

General and Administrative (G&A): Costs allocated to a particular asset class to represent benefit received from Coast Guard general and administrative activities such as legal services, payroll processing, etc.

<u>Outside Government</u> – In addition to the costs listed in the "Inside Government" rate, the following additional costs are included in the "Outside Government" rate in accordance with reference (a) and (b):

Pension Benefit Adjustment: Costs incurred for retirement pay and medical expenses.

*Operating Asset Depreciation*: Depreciation by class of cutter, aircraft, boats, buildings, structures, electronics, and other assets.

Operating Asset Cost of Capital: The annual rate of return (equal to the average long-term Treasury bond rate) applied to the net book value of cutters, aircraft, boats, buildings, structures, and other assets

# Hourly Standard Rates for Cutters, Boats, and Aircraft

|         |   | Inside Government Rate |         |          |          | Outside Government Rate (added components) |                                     |                                    |          |
|---------|---|------------------------|---------|----------|----------|--|-------------------------------------|------------------------------------|----------|
|         |   | Direct                 | Support | G&A      | Total    | Pension<br>Adjustment                      | Op & Other<br>Asset<br>Depreciation | Op & Other<br>Asset<br>Cost of Cap | Total    |
| Cutters | 420 HEALY                               | \$6,357                | \$4,343 | \$2,924  | \$13,623 | \$1,700                                    |                                     | \$2,084                            | \$22,184 |
|         | 418 WMSL                                | \$6,555                | \$4,573 | \$5,222  | \$16,350 | \$3,238                                    | \$10,056                            | \$4,852                            | \$34,496 |
|         | 399 WAGB                                | \$5,038                | \$5,452 | \$5,469  | \$15,959 | \$3,323                                    | \$18,383                            | \$1,544                            | \$39,209 |
|         | 378 WHEC                                | \$4,773                | \$1,980 | \$3,858  | \$10,611 | \$2,470                                    | \$1,916                             | \$594                              | \$15,591 |
|         | 282 WMEC                                | \$4,473                | \$5,456 | \$4,259  | \$14,188 | \$2,606                                    | \$6,917                             | \$1,063                            | \$24,774 |
|         | 270 WMEC                                | \$3,183                | \$1,546 | \$2,855  | \$7,584  | \$1,785                                    | \$1,069                             | \$521                              | \$10,960 |
|         | 240 WLBB                                | \$5,703                | \$1,956 | \$2,649  | \$10,308 | \$1,629                                    | \$3,676                             | \$1,617                            | \$17,230 |
|         | 225 WLB                                 | \$3,294                | \$1,491 | \$2,520  | \$7,305  | \$1,588                                    | \$1,106                             | \$497                              | \$10,497 |
|         | 210 WMEC                                | \$2,567                | \$971   | \$2,020  | \$5,558  | \$1,273                                    | \$1,269                             | \$310                              | \$8,410  |
|         | 175 WLM                                 | \$2,311                | \$1,120 | \$1,961  | \$5,391  | \$1,223                                    | \$698                               | \$380                              | \$7,693  |
|         | 154 WPC                                 | \$8,435                | \$8,503 | \$12,104 | \$29,042 | \$7,108                                    | \$6,314                             | \$2,200                            | \$44,665 |
|         | 160 WLIC                                | \$1,341                | \$940   | \$1,265  | \$3,546  | \$787                                      | \$110                               | \$60                               | \$4,503  |
|         | 140 WTGB                                | \$2,806                | \$1,264 | \$2,281  | \$6,351  | \$1,407                                    | \$563                               | \$247                              | \$8,567  |
|         | 110 WPB                                 | \$1,720                | \$869   | \$1,479  | \$4,069  | \$931                                      | \$579                               | \$154                              | \$5,733  |
|         | 100 WLI                                 | \$3,199                | \$4,046 | \$3,549  | \$10,793 | \$2,122                                    | \$399                               | \$120                              | \$13,435 |
|         | 100 WLIC                                | \$5,132                | \$4,324 | \$5,053  | \$14,509 | \$3,009                                    | \$497                               | \$195                              | \$18,210 |
|         | 87 WPB                                  | \$1,274                | \$670   | \$1,209  | \$3,154  | \$752                                      | \$232                               | \$111                              | \$4,249  |
|         | 75 WLIC                                 | \$2,068                | \$929   | \$1,593  | \$4,590  | \$1,002                                    | \$192                               | \$65                               | \$5,850  |
|         | 75 WLR                                  | \$1,246                | \$460   | \$1,048  | \$2,754  | \$669                                      | \$125                               | \$58                               | \$3,605  |
|         | 65 WLI                                  | \$2,504                | \$4,770 | \$3,561  | \$10,835 | \$2,118                                    | \$851                               | \$213                              | \$14,017 |
|         | 65 WLR                                  | \$4,446                | \$2,632 | \$4,463  | \$11,541 | \$2,771                                    | \$459                               | \$187                              | \$14,958 |
|         | 65 WYTL                                 | \$2,051                | \$1,109 | \$1,968  | \$5,128  | \$1,219                                    | \$385                               | \$122                              | \$6,854  |
| Boats   | ANB (55_63_64)                          | \$1,766                | \$1,337 | \$2,017  | \$5,120  | \$1,080                                    | \$942                               | \$172                              | \$7,314  |
|         | BU (45' Buoy Boat)                      | \$4,977                | \$3,384 | \$4,494  | \$12,855 | \$2,424                                    | \$833                               | \$325                              | \$16,438 |
|         | BUSL (49' Stern Loading Buoy Boat)      | \$1,714                | \$916   | \$2,013  | \$4,643  | \$927                                      | \$520                               | \$148                              | \$6,239  |
|         | MLB (44', 47' & 52' Motor Lifeboat)     | \$1,175                | \$489   | \$1,377  | \$3,041  | \$667                                      | \$395                               | \$109                              | \$4,213  |
|         | RBM (Response Boat, Medium)             | \$2,629                | \$1,020 | \$2,982  | \$6,631  | \$1,485                                    | \$665                               | \$225                              | \$9,006  |
|         | RBS (Response Boat, Small)              | \$542                  | \$128   | \$459    | \$1,128  | \$362                                      | \$85                                | \$23                               | \$1,598  |
|         | SKF (Skiff)                             | \$720                  | \$370   | \$669    | \$1,758  | \$478                                      | \$80                                | \$28                               | \$2,344  |
|         | SPC (LE)                                | \$533                  | \$173   | \$426    | \$1,132  | \$383                                      | \$42                                | \$18                               | \$1,574  |
|         | TANB (Trailerable Aton Boat)            | \$943                  | \$393   | \$882    | \$2,217  | \$628                                      | \$204                               | \$58                               | \$3,107  |
|         | TPSB (Transportable Port Security Boat) | \$792                  | \$266   | \$674    | \$1,733  | \$549                                      | \$100                               | \$29                               | \$2,411  |
|         | UTB (Utility Boat, Big)                 | \$469                  | \$215   | \$503    | \$1,186  | \$289                                      | \$203                               | \$42                               | \$1,720  |
|         | UTL (Utility Boat, Light)               | \$853                  | \$128   | \$623    | \$1,603  | \$550                                      | \$96                                | \$25                               | \$2,275  |
|         | UTM (Utility Boat, Medium)              | \$981                  | \$524   | \$948    | \$2,453  | \$587                                      | \$132                               | \$48                               | \$3,221  |

# Hourly Standard Rates for Cutters, Boats, and Aircraft

Aircraft HC-144

C-37

HC-130H/J H-60

H-65 HU-25

| Inside Gove | ernment Ra | ite     |          | Outside Government Rate (added components) |              |             |          |  |  |
|-------------|------------|---------|----------|--|--------------|-------------|----------|--|--|
|             |            |         |          |  | Op & Other   | Op & Other  |          |  |  |
|             |            |         |          | Pension                                    | Asset        | Asset       |          |  |  |
| Direct      | Support    | G&A     | Total    | Adjustment                                 | Depreciation | Cost of Cap | Total    |  |  |
| \$4,050     | \$417      | \$2,209 | \$6,676  | \$1,492                                    | \$1,361      | \$395       | \$9,924  |  |  |
| \$12,329    | \$1,198    | \$5,797 | \$19,324 | \$3,622                                    | \$4,252      | \$1,440     | \$28,638 |  |  |
| \$9,707     | \$1,731    | \$4,303 | \$15,741 | \$2,521                                    | \$2,243      | \$700       | \$21,205 |  |  |
| \$6,090     | \$886      | \$3,420 | \$10,396 | \$2,089                                    | \$1,784      | \$710       | \$14,979 |  |  |
| \$5,049     | \$721      | \$2,831 | \$8,600  | \$1,783                                    | \$1,225      | \$542       | \$12,151 |  |  |
| \$4,083     | \$387      | \$1,854 | \$6,324  | \$1,155                                    | \$544        | \$203       | \$8,226  |  |  |

Note: Depreciation rates were calculated using a 3 year average

## HOURLY STANDARD RATES FOR PERSONNEL

## **Rate Computation**

The hourly standard rates for personnel services are based on prevailing annual standard personnel costs related to employee productive hours as reflected in Staffing Standards Manual, COMDTINST M5312.11(series). The rates are presented on the following page. A factor representing incurred but unfunded retirement and medical costs is included for customer effort external to the government.

## **Rate Application**

The average hourly rates for customers inside and outside the government are presented for those situations that require computations on an hourly basis. For reimbursable agreements that involve extended periods of time (e.g., monthly or yearly) please navigate to CG Portal at: <a href="https://cglink.uscg.mil/16bbc23d">https://cglink.uscg.mil/16bbc23d</a> and review the Standard Rates for Personnel worksheets for the desired fiscal year. If assistance is still desired, please contact Commandant (CG-832), specifically the Costing Team for appropriate guidance.

It is important to note that charges for normal crews are contained within the rates for cutters, aircraft and small boats. Therefore, use the standard personnel rates listed below only where additional personnel reimbursement is appropriate.

Actual costs for travel and per diem, if applicable, must also be included in the reimbursement.

# **HOURLY RATES FOR PERSONNEL (\$)**

|       | In Gov't (\$) | Out Gov't (\$) |       | In Gov't  | Out Gov't (\$) |
|-------|---------------|----------------|-------|-----------|----------------|
| Rank  | Rate          | Rate           | Grade | (\$) Rate | Rate           |
| O-10  | 157           | 220            | ES-00 | 128       | 137            |
| O-9   | 150           | 209            | AL-00 | 128       | 136            |
| O-8   | 135           | 188            | AD-00 | 105       | 112            |
| O-7   | 125           | 174            | GS-15 | 109       | 117            |
| O-6   | 115           | 160            | GS-14 | 94        | 101            |
| O-5   | 102           | 140            | GS-13 | 80        | 86             |
| O-4   | 88            | 121            | GS-12 | 67        | 72             |
| O-3   | 78            | 107            | GS-11 | 58        | 61             |
| O-2   | 68            | 92             | GS-10 | 57        | 60             |
| O-1   | 50            | 66             | GS-09 | 48        | 51             |
| CADET | 22            | 26             | GS-08 | 47        | 50             |
|       |               |                | GS-07 | 42        | 44             |
| W-4   | 81            | 112            | GS-06 | 38        | 40             |
| W-3   | 79            | 108            | GS-05 | 35        | 37             |
| W-2   | 76            | 104            | GS-04 | 33        | 35             |
|       |               |                | GS-03 | 25        | 26             |
| E-10  | 101           | 140            |       |           |                |
| E-9   | 81            | 110            | WG-15 | 62        | 66             |
| E-8   | 70            | 96             | WG-14 | 60        | 64             |
| E-7   | 64            | 86             | WG-13 | 58        | 62             |
| E-6   | 56            | 75             | WG-12 | 55        | 59             |
| E-5   | 49            | 65             | WG-11 | 52        | 56             |
| E-4   | 42            | 56             | WG-10 | 51        | 55             |
| E-3   | 35            | 45             | WG-09 | 48        | 51             |
| E-2   | 33            | 42             | WG-08 | 47        | 50             |
| E-1   | 21            | 26             | WG-07 | 44        | 47             |
|       |               |                | WG-06 | 42        | 44             |
|       |               |                | WG-05 | 41        | 43             |
|       |               |                | WG-04 | 35        | 38             |
|       |               |                | WG-03 | 33        | 35             |
|       |               |                | WG-02 | 30        | 32             |

## STANDARD RATES FOR REPLACEMENT OR REPAIR OF DAMAGED AIDS TO NAVIGATION

## **Rate Application**

There are two possible components that may apply when computing a charge for repair or replacement of a damaged or destroyed aid. These components are discussed below, however, they do not include vessel, boat or vehicle time which must be determined separately based upon this instruction. Additional policy on charges for aids to navigation work is contained in 33 CFR Part 74.

## **Replacement Costs**

For the replacement of buoys, chains and the related transportation cost, see SILC ATON/MER Asset Line Manager website at the following URL: <a href="http://www.uscg.mil/hq/cg4/cg432/products.asp">http://www.uscg.mil/hq/cg4/cg432/products.asp</a>.

Units which do not have access to the internet can obtain hard copies of these rates from Commandant (CG-832), specifically the Costing Team.

Use actual costs for sinkers, lighting and power equipment. Include costs to install equipment on the buoy (retro, wiring, etc.).

Replacement cost for structures should be actual cost of materials. If replacement is accomplished using a contractor, charges should include contract cost, contract management cost (including inspection) and actual cost of government furnished equipment.

Charges shall include the cost of temporary floating aids until the damaged aid is replaced.

Replacement costs shall also include government labor and shall be computed using the personnel rates contained in this Instruction.

# **Temporary Aids**

Charges for temporary aids shall include actual cost for retrofit and signal equipment needed to place the aid in the water. After retrieval of the temporary aid, include cost (either Sector or unit) to place buoy in ready for issue condition.

Monthly servicing costs vary throughout the Coast Guard and shall be computed locally at the District level by prorating costs based upon the following categories and time periods. For example, the monthly servicing cost for a steel buoy would be computed by dividing the 6-year overhaul cost by 72.

A 6-year overhaul cost for steel buoys

A 6-year life for lighting and power equipment

A 2-year life for moorings

A 20-year life for steel buoys with the exception of 4<sup>th</sup> and 6<sup>th</sup> class

A 2-year life for 4<sup>th</sup> and 6<sup>th</sup> class buoys

An 8-year life for foam buoys

A 6-year life for plastic buoys

For the purposes of applying these computed rates, a month is considered to be 16 or more days of use.

Labor for buoy servicing at support facilities shall be computed using the personnel rates contained in this instruction.

Questions concerning computing charges for damaged aids shall be referred to Commandant (CG-NAV-1) or SILC ATON/MER Asset Line Manager.

## HOURLY STANDARD RATES FOR POLLUTION CLEAN-UP EQUIPMENT

## **Rate Application**

Apply these charges for every full or fractional hour of use, excluding transit time. Make separate charges for: (1) cost of Coast Guard Strike Team personnel operating and/or supervising the operations of the equipment based on the standard rates for personnel Enclosure (2); (2) actual fuel costs associated with operational use of the equipment; (3) the cost of transporting the equipment to and from the job site; (4) actual reimbursement cost when performed by a contractor and (5) actual cost to decontaminate equipment following usage. To obtain cost guidance on any other equipment not listed below contact Commandant (CG-NAV-1) or SILC ATON/MER Asset Line Manager.

# HOURLY STANDARD RATES FOR POLLUTION CLEAN-UP EQUIPMENT

| <b>Equipment Type</b>                    | Rate  | <b>Equipment Type</b>                | Rate  |
|--|-------|--------------------------------------|-------|
| All Terrain Vehicle (ATV)                | \$14  | Honda EB 11000 10.5 KW               | \$5   |
| AreaRAE                                  | \$12  | Inflatable Boom (5 reels) w/ Trailer | \$275 |
| Boom Mooring System                      | \$50  | Ingersol-Rand                        | \$11  |
| Command and Control Trailer (C2 Trailer) | \$143 | Large Pump System w/ Trailer         | \$130 |
| CCN-150 Pump                             | \$14  | Level A Trailer                      | \$75  |
| DataRAM                                  | \$16  | Mobile Incident Command Post (MICP)  | \$366 |
| DESMI 250 Skimmer and Control Std        | \$38  | MultiRAE                             | \$8   |
| Deutz Prime Mover                        | \$21  | Non-Submersible Pumps                | \$18  |
| DOP 160 Pump                             | \$9   | Small Pump System                    | \$77  |
| DOP 250 Pump                             | \$13  | Storage Seaslugs (12,000 gal)        | \$70  |
| Fast Sweep Boom                          | \$36  | Storage Seaslugs (25,000 gal)        | \$97  |
| Fluorometers                             | \$12  | UltraRAE 3000                        | \$12  |
| Generic 6.5 KW                           | \$4   | Viscous Oil Pumping System           | \$142 |
| Genpro 10.5                              | \$5   | Voss System Trailer                  | \$354 |
| Hazmat Response Trailer (HMRT)           | \$283 | 500 ft Foam Boom                     | \$24  |
| High Speed Skimmer                       | \$74  | 500 ft Foam Boom, 3 Boxes w/Trailer  | \$84  |
| Hystar Prime Mover                       | \$29  | 42' Trailer                          | \$76  |
| Honda 4.5 KW                             | \$3   | 48' Trailer                          | \$76  |
| Honda 5.5 KW                             | \$3   | 48" Inflatable Boom (650'/1 reel)    | \$55  |
| Honda EX 1000 1.0 KW                     | \$2   |                                      |       |

## STANDARD RATES FOR VEHICLES

## **Rate Computation**

The standard rates for vehicles are available from GSA at the following web site:

http://www.gsa.gov/portal/content/104468

These rates represent averages for similar vehicle types from different regions of the country. Units which do not have access to the internet can obtain hard copies of these rates from Commandant (CG-832), specifically the Costing Team.

# **Rate Application**

The rates are applied for every full or fractional mile or month of use. These rates can be prorated to a daily rate if necessary. If the vehicle is a commercial rental or GSA lease, charge the actual cost of the rental if available. Include a charge for personnel if the driver is not attached to another unit (such as cutter, aircraft or small boat) involved in the operation.

**Note:** The most current GSA vehicle rates apply.

#### STANDARD RATES FOR OUTPATIENT VISITS

All medical services provided to authorize beneficiaries in Coast Guard medical treatment facilities are recorded in an electronic healthcare database. The database is a historical repository for all medical records and it is used to generate invoices as appropriate for services provided to beneficiaries other than Coast Guard members and their eligible dependents. Ensure PII is protected in accordance with DHS Handbook for Safeguarding Sensitive Personally Identifiable Information. Commandant (CG-11) is responsible for management and oversight of the database and all the information contained within the database. Commandant (CG-11) is responsible for executing reimbursable agreements with other government agencies and certifying all intra-governmental invoices prior to billing. Commandant (CG-11) is responsible for billing other health insurance as appropriate. Commandant (DCMS-831) is responsible for all activities related to recording the accounts receivable transactions and reconciling them in the Coast Guard Core Accounting System (CAS). The Coast Guard Finance Center is responsible for invoicing the appropriate uniformed service and public health insurance provider.

Contact Commandant (CG-11) for further guidance.

#### STANDARD RATES FOR CANINE TEAMS

## **Rate Computation**

When computing the standard rates for a canine team's services and when applicable, the following charges should apply:

- (1) Canine handler based on the standard rates for personnel per Enclosure (2);
- (2) Canine handler cover officer based on rates for personnel per Enclosure (2);
- (3) Canine fees at the rate of \$17.00 per day;
- (4) The standard rate for vehicles per Enclosure (5);
- (5) Parking and Toll fees;
- (6) Air Fare;
- (7) Vehicle rental;
- (8) Per Diem for Canine handler and cover officer;
- (9) Kenneling fees.

## **Rate Application**

The rates should be applied for every full hour of use, and should include vehicle mileage to and from the team's home base to the requesting authority's site. Kenneling, canine fees, air fare, vehicle rental and per diem should be charged for missions that required overnight stays outside the team's commuting area.

**Note:** When calculating "usage" charges, personnel off-duty time should not be included.

Contact Commandant (CG-721) for further guidance.

#### STANDARD RATES FOR DIVE TEAMS

## **Rate Computation**

When computing the standard rates for a dive team's services, the following charges should apply, if applicable:

- (1) Each dive team member based on the standard rates for personnel Enclosure (2);
- (2) The standard rate for vehicles Enclosure (5);
- (3) Vehicle rental;
- (4) Parking and Toll fees;
- (5) Air Fare;
- (6) Vessel rental:
- (7) Per Diem;
- (8) Dive equipment rental (typically limited to SCUBA bottles);
- (9) Dive equipment use fees at the rate of \$50 per diver per hour of total dive time.

## **Rate Application**

The rates should be applied for every full hour of use, and should include vehicle mileage to and from the team's home base to the requesting authority's site. Per diem should be charged for missions that require overnight stays outside the team's commuting area.

**Note:** When calculating "usage" charges, personnel off-duty time should not be included.

For additional information, contact Commandant (CG-7212).

#### STANDARD RATES FOR MOBILE COMMAND CENTERS (MCCs)

Apply these charges for every full or fractional day of use, including transit time. Make separate charges for: (1) cost of Coast Guard Communications Contingency Team personnel operating and/or supervising the operations of the equipment based on the standard rates for personnel, Enclosure (2); (2) actual fuel costs associated with operational use of the equipment; (3) the cost of transporting the equipment to and from the job site. To obtain cost guidance on any other equipment not listed below contact LANTAREA Contingency Comms Manager at (757) 398-6330.

Enhanced Mobile Incident Command Center (eMICP): \$5,100/mo / \$1,190/wk / \$170/day

Mobile Communications Vehicle (MCV): \$5,100/mo / \$1,190/wk / \$170/day

TACHYON (commercial satellite internet access): 1-3 days \$1,400 4-10 days \$1,800 11+ days \$2,300

BGAN VOIP (voice over internet protocol-landline telephone)

- DATA ONLY (Internet/RAS) = \$6.30 per MB.
- VOIP = In addition to \$6.30 per MB, phone usage is charged as follows:
- 1 day =\$0.50-1.10
- 2 weeks =\$7.50-15.00
- 1 month = \$15-30 dependent on during Hurricane Season (1JUN-31NOV) or not.
- Note: Unless calling the 757 area code, all calls are long distance. Long distance calls avg \$0.03 per minute.

Final BGAN usage charge will be provided to user at end of operation.

Standard rates for vehicles apply as per Enclosure (5)

Standard rates for personnel apply as per Enclosure (2)

<u>Note:</u> Additional charge for generator fuel use at prevailing market rates. Minimum 4 personnel deployed with eMICP and MCV; depending on the dynamics of assigned mission, more personnel may be necessary.